

MiraclePay

Edocs

Introduction

MiraclePay Edocs provides a secure means to send electronic payslips, P60s P11Ds, P45s and pension letters to employees. The benefits are significant, and customers will quickly realise a swift return on investment. MiraclePay Edocs can easily be added to an existing MiraclePay Enterprise solution.

There are considerable time and financial savings to be achieved by issuing electronic payslips. Organisations can significantly improve business efficiency - no more paper handling, printing, tearing off perforation strips, stuffing envelopes, transporting and finally posting.

For example, a business with 1,000 employees could save nearly £7.5K per year on postage alone based on a monthly payroll run. This figure is just the start of your cost savings and of course, the opportunity to run a 'greener' business means organisations can quickly reduce their carbon footprint.

Functionality

- Payslips are received via email as a PDF which is password-protected for security reasons – these can be saved to a directory for future use
- The password can be agreed with the employee for the PDF document. Alternatively, a default password can be automatically generated within MiraclePay Enterprise
- Ability to specify the email address which the payslip will be sent from
- Ability to insert an email subject and the email content within MiraclePay Enterprise
- Ability to send the file in a zipped format
- Watermarks can be used and uploaded to the MiraclePay Enterprise system including various formatting options such as text, font type, outline text, position of Watermark
- Ability to specify a default payslip ID to match the style of the payslips currently in use
- Ability to select an alternative payslip
- Ability to select specific employees to receive electronic payslips to ensure those that do not have access to a computer receive a paper payslip
- If required a list form can be opened to monitor document requests